



Intimate Care & Toileting Policy

January 2019

Children with Intimate Care Needs

- In all situations where a pupil needs assistance with toileting/intimate care, a meeting will be convened prior to enrolment and before the child starts school.
- Parents, Guardians, Principal, Class Teacher, SNA, and if appropriate, the pupil, will attend.
- The specific care needs of the child, and how the school will meet them, will be clarified in writing in a care plan.
- Personnel involved in this care will be identified.
- Any proposed changes to the care plan will need to be made in writing to the school by parents/guardians ten **school working days** prior to proposed implementation of changes.
- Throughout the school day, the child will use the following toilets:
 - Classroom
 - During PE, they will be brought into another classroom where there is another member of staff present.
 - During Lunchtime they will be brought in to use the disabled toilet and another member of staff will be informed.
- The parent will provide the school with a change of clothes.
- A written copy of the agreement will be kept on the pupil's file.
- Parents will be notified of any changes from agreed procedures.
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs.

Toileting Accidents

- From time to time a child may have a toileting accident in school. In cases of a wetting accident, a member of the school staff will supervise the child changing into fresh clothing that is available in the school and parents will be informed of the accident. If, for any reason, the child is unable to clean or change him/herself, parents/carers will be called to the school. If parents are unavailable and staff are willing, verbal permission will be sought from the parent for a member of staff to assist the child.
- In an instance where a child soils him/herself and is unable to clean him/herself, parents/carers will be requested to come to school to assist their child. If parents are unavailable and staff are willing, verbal permission will be sought from the parent for a member of staff to assist their child.
- Parents will be notified of all accidents.

Review and Ratification

This policy will was ratified by the Board of Management on 15/1/19 and will be reviewed as necessary.